# **COMPANY WIDE**

# Institute of Real Estate Management (IREM)

IREM advances the profession of real estate management.

### **Accredited Management Organization (AMO)**

Only awarded to property management firms who meet the uncommon and high standards for firm conduct and client service.

o Property Management, Inc, (AMO)

# **Accredited Residential Manager (ARM)**

Focusing on budgeting, leasing, maintenance, risk management, resident relations and retention all while being accessible to your residents 24/7.

- o Jess Beck, ARM, COS
- o Traci Biting, ARM
- o Michelle Cooper, ARM, CPM
- o Charise Walker, ARM, AHM, TaCCs, FHS
- o Sue Wolf, ARM, COS

### **Certified Property Manager (CPM)**

This designation indicates the ability to maximize the value of property in any asset class by using advanced financial and asset management in the day-to-day operations.

- o Ryan Biller (candidate)
- o Michelle Cooper, CPM, ARM
- o Kristen Dzvonyicsak, CPM, Associate Broker
- o Eric Kunkle, CPM, Broker
- o Breanna McCoy (candidate)
- Angela Unterbrink (candidate), CAPS

### Pennsylvania Real Estate Licensure

### **Broker License**

o Eric Kunkle, Broker, CPM

#### **Associate Broker License**

- o Kristen Dzvonyicsak, Associate Broker, CPM
- o Heather Nelson, Associate Broker
- o Beth Perez, Associate Broker

#### Salesperson License

Over 40 licensed real estate agents

### **ASSOCIATION MANAGEMENT**

### **Community Association Institute (CAI)**

Advances community association governance, management, and quality of life by inspiring professionalism, effective leadership, and responsible citizenship.

### **Association Management Specialist (AMS)**

Demonstrates a high level of commitment to community management.

- o Donna Faith, AMS, PCAM, CMCA
- Carey Twigg, AMS, CMCA

### **Professional Community Association Manager (PCAM)**

A prestigious credential awarded by CAI to individuals who have demonstrated advanced skills and knowledge in community management.

o Donna Faith, PCAM, AMS, CMCA

### Community Association Institute (CAI) Keystone Chapter, Board of Directors

Community Associations Institute is an international membership organization dedicated to building better communities. The Keystone Chapter is the critical component to building better communities in Pennsylvania, South Jersey, and Northern Delaware. The Keystone Chapter strengthens our members by providing education, information, and advocacy that are central to managing and governing responsible, exceptional community associations.

Donna Faith, CMCA, AMS, PCAM, CMCA

### Community Association Institute (CAI), Keystone Chapter, Central PA Region Council

- o Bre LaCadre
- o Carey Twigg, CMCA, AMS

### **Community Association Managers International Certificate Board**

Ensure community association managers practice with professionalism, integrity and knowledge.

### Certified Manager of Community Associations (CMCA°)

The only international certification program designed exclusively for homeowner and condominium associations and cooperatives managers. The CMCA recognizes individuals who have demonstrated the fundamental knowledge required to manage community associations.

- o Donna Faith, CMCA, AMS, PCAM
- Carey Twigg, CMCA, AMS

### Innovia Co-op (Association Management)

Innovia Co-op provides exclusive resources to bring the power of a large-scale organization, to privately-owned companies and communities they manage in more than 25 states.

#### **Members**

- o Property Management, Inc.
- o Donna Faith, CMCA, AMS, PCAM
- o Eric Kunkle, Broker, CPM

# MANFACTURED HOUSING MANAGEMENT

### **Manufactured Housing Institute**

The Manufactured Housing Institute is the only national trade organization representing all segments of the factory-built housing industry. We are your trusted partner, advocate and industry leader.

### **Accredited Community Manager (ACM)**

o Kim Nicholson, ACM

### **Professional Housing Consultant (PHC)**

o Kim Nicholson, PHC

### **Pennsylvania Manufactured Housing Association**

Our mission is to help facilitate the growth and advancement of the factory-built housing industry while promoting the highest professional standards.

o Property Management Inc, Member

### **RESIDENTIAL - AFFORDABLE**

### Housing and Urban Development (HUD)

Provides housing support and uplifts communities.

o Property Management Inc, Authorized Management Agent

### **Assistant Housing Manager (AHM)**

Training to ensure tenant files satisfy RHIIP requirements.

- o Jenna Brown, AHM
- o Charise Walker, AHM, ARM, TaCCs, FHS

# **Certified Professional of Occupancy (CPO)**

Comprehensive training program covering the entire HUD Handbook.

o Kristen Mansberger, CPO, TaCCS, ACE

### **National Association of Housing and Redevelopment Officials**

Membership organization of more 26,000 housing and community development providers and professionals in the United States.

o Property Management, Member

### Tax Credit Compliance Systems (TaCCs)

Designation signifies expertise in management tax credit properties and ensuring compliance with relevant regulations and guidelines.

- o Kristen Mansberger, TaCC, CPO, ACE
- o Charise Walker, TaCCs, ARM, AHM, FHS

### **National Center for Housing Management**

A non-profit organization that offers training and certification courses for the housing industry.

### **Certified Occupancy Specialist (COS)**

Education focused on the comprehensive study of HUD's Office of Multifamily Housing guidelines and regulations including rent calculation, eligibility, verification, recertification, tenant screening and Fair Housing.

- o Jess Beck, COS, ARM
- o Sue Martin, COS, ARM

# Fair Housing Specialist (FHS)

Specialized training on the details of the laws and policies focused on Fair Housing.

o Charise Walker, FHS, ARM, AHM, TaCCs

### Pennsylvania Housing Finance Agency (PHFA)

o Property Management Inc, Authorized Management Agent

#### PennDel AHMA

Serves affordable housing managers and owners in Pennsylvania and Delaware by providing technical education and training for housing professionals.

o Property Management Inc, Member

### Rural Development (RD)

Financing infrastructure and housing throughout rural America for of 80 years.

### **Accredited Compliance Expert (ACE)**

Signifies expertise in affordable housing management and compliance within the context of USDA's multifamily housing programs.

o Kristen Mansberger, ACE, CPO, TaCCs

# RESIDENTIAL CONVENTIONAL AND STUDENT

### National Apartment Association (NAA)

To serve as a trusted, preeminent resource for all stakeholders in the rental housing industry through advocacy, education and collaboration.

o Property Management, Member

### Certified Apartment Leasing Professional (CALP) (formally NALP)

- o Stacey Campbell, CLAP
- o Ashley Russell, CALP

### **Certified Apartment Portfolio Supervisor (CAPS)**

Training in recruiting high-performing employees, communications, ethics, budgeting and owner performance objectives, property results, property takeover, capital improvement planning, managing risk and property performance through key performance indicators (KPI's).

Angela Unterbrink, CAPS

### Pennsylvania Apartment Association (PAA)

Empowering our members through effective legislative advocacy, education, and collaborative statewide partnerships.

o Property Management, Inc, Member

### **Chair of Central Advisory Board of PAA**

Angela Unterbrink, CAPS

# **HUMAN RESOURCES**

### **Human Resource Certification Institute (HRCI)**

For 50 years, we have set the global standard for HR expertise and excellence through our commitment to the development and advancement of businesspeople in the people business. HRCI develops and offers world-class learning, as well as the administration of eight global certifications and is dedicated to helping professionals achieve new competencies that drive business results.

### Professional in Human Resources (PHR)

o Jami Snyder, PHR, SCP

### **Society for Human Resources Management (SHRM)**

SHRM equips today's HR professionals with the knowledge, resources, skills and support to make a true, lasting impact creating a world of work that works for all.

### Senior Certified Professional (SCP)

o Jami Snyder, SCP, PHR

### **MEMBERSHIPS / AFFILIATIONS**

### **Greater Harrisburg Association of Realtors (GHAR)**

The mission is to serve real estate professionals through a commitment to promote ethical and competent real estate practices, to support the preservation of real property rights, to provide leadership in adapting to advances in the industry, and to enhance each member's opportunity for success.

#### Members

- o Property Management, Inc
- o Eric Kunkle, Broker, CPM
- o Breanna McCoy
- Mariah Mullen

### Harrisburg Regional Chamber & Capital Regional Economic Development Corporation

Retaining existing businesses and workforce, supporting business growth and expansion, attracting new and relocating businesses, and fostering business creation and innovation. CREDC accomplishes this by helping businesses leverage private investment with public funding to create a bigger impact for the business and the economy. We will use our expertise in government financing programs to help members navigate all choices safely and wisely.

#### **Members**

o Property Management, Inc.

### **National Association of Realtors**

To empower realtors as the preserve, protect and advance the right to real property for all.

### Members

- o Property Management, Inc.
- o Ryan Biller

### **Pennsylvania Association of Realtors**

The mission is to protect private property rights, facilitate a consistent and reliable marketplace and promote the professional, ethical and successful practice of real estate.

### Members

- o Property Management, Inc.
- o Eric Kunkle, Broker, CPM

# **West Shore Chamber of Commerce**

The West Shore Chamber is a dynamic business organization that advances member success, influences issues, and exemplifies strong business performance.

# Member

o Property Management, Inc.